

Town of Odessa
MINUTES FROM THE REGULAR TOWN COUNCIL MEETING
MONDAY, MAY 7, 2007 - 7:00 PM
OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member John Freeman
Council Member Karlyn Grant
Council Member Betts Jackson

Treasurer James Grant
Secretary Jessica Norton

5 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:05 PM.
- II. Roll Call
- III. Council Appointment

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON:
TO APPOINT JEFF GLUECK TO FILL THE VACANT COUNCIL
SEAT UNTIL THE NEXT ELECTION.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

Mayor Harvey swore in Jeff Glueck.

- IV. Delaware State Police Report- Lt. David reported that there were fourteen service calls during the month of April, seven of which were paper complaints. Mayor Harvey commended the noticeable police presence in Town. Lt. David replied that officers have been slowing traffic and enforcing the seatbelt law. Karlyn Grant reminded Lt. David to enforce the "Do Not Enter" signs. John Freeman commented on the speed of early morning truck traffic northbound on Route 13.
- V. Approval of Minutes- Regular Meeting 4/2/07, Budget Workshop 4/17/07

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT:
THAT THE MINUTES FROM THE REGULAR MEETING OF
MAYOR AND COUNCIL ON APRIL 2, 2007 BE ACCEPTED.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT:
THAT THE MINUTES FROM THE BUDGET WORKSHOP ON
APRIL 17, 2007 BE ACCEPTED.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- VI. Correspondence- The Town received its annual Municipal Street Aid report.
- VII. Treasurer's Report- Treasurer Jim Grant read the Balance Sheet and Profit & Loss Budget Performance, attached hereto as attachments B and C respectively.

**MOTION BY KARLYN GRANT, SECONDED BY JOHN FREEMAN:
TO ACCEPT THE TREASURER'S REPORT.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- VIII. Commission Reports- Council and the Commissions are hosting an Open House on May 15 to present the concept of Planned Unit Developments to residents and property owners. Mayor and Council are required to attend.
 - A. Planning- Continues to work with the University of Delaware and is currently examining two Planned Unit Development drafts.
 - B. Historic- Continues with general business.
 - C. Trees- Working on a grant.
- IX. Old Business
 - A. Diemler Street Transfer Legal Costs- awaiting action by Mr. Kielkopf.
- X. New Business
 - A. Appointments
 - i. Planning Commission

**MOTION BY KARLYN GRANT, SECONDED BY JOHN
FREEMAN: THAT BILL BEDZYK AND CAROLE
COLEMAN BE APPOINTED TO THE PLANNING
COMMISSION FOR A 3-YEAR TERM ENDING IN 2010.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- ii. Historic Commission

**MOTION BY BETTS JACKSON, SECONDED BY JOHN
FREEMAN: THAT BILL BEDZYK AND BOB GROVE BE
APPOINTED TO THE HISTORIC COMMISSION FOR A 3-
YEAR TERM ENDING IN 2010.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

iii. Board of Adjustment

MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: THAT RUSTY HARVEY AND CONNIE MILLER BE APPOINTED TO THE BOARD OF ADJUSTMENT FOR A 3-YEAR TERM ENDING IN 2010.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

iv. Trees Commission

MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: THAT KYLE HOYD BE APPOINTED AS THE CERTIFIED TREE SPECIALIST FOR THE TREES COMMISSION.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

v. Zoning Administrator / Building Inspector

MOTION BY JOHN FREEMAN, SECONDED BY KARLYN GRANT: THAT SAM TRICE BE RE-APPOINTED AS THE ZONING ADMINISTRATOR AND BUILDING INSPECTOR FOR ONE YEAR.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

vi. Town Solicitor

MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: THAT CLIFFORD HEARN BE RE-APPOINTED AS THE TOWN SOLICITOR FOR ONE YEAR.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

vii. Town Secretary

MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: THAT JESSICA NORTON BE RE-APPOINTED AS THE TOWN SECRETARY FOR ONE YEAR.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

B. FY 2007-2008 Budget- Review and Approval

Mayor Harvey reported that the Town remained within its budget for FY 06-07 and that there is no need for a tax increase this year. She explained to Council that there have been a few changes to the proposed budget since they discussed it at the Budget Workshop. Old Academy maintenance was raised to allow for termite inspection. There is enough in the current budget to purchase the tax program for use this year; the one-time expense can be taken out of the FY 06-07 budget. Mulch for Memorial Park was removed due to the surplus at Old Academy Park and replaced with matching funds for park furniture. Treasurer Grant will solicit another bid for snow removal. Considering the income and donations received from the Community Craft Fair and Halloween in the Park, Council agreed to add a portable toilet for Memorial Park.

MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: TO APPROVE THE BUDGET FOR FISCAL YEAR 2007-2008 WITH THE ADJUSTMENTS, ATTACHED HERETO AS ATTACHMENT D.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

C. Resolution 2007-2; A resolution setting the tax rate for FY 07-08

MOTION TO ACCEPT RESOLUTION 2007-2.

VOICE VOTE: KARLYN GRANT, JEFF GLUECK, BETTS JACKSON, JOHN FREEMAN, AND KATHY HARVEY ALL IN FAVOR.

MOTION CARRIED.

D. Resolution 2007-3; A resolution for the secretary's salary for FY 07-08

MOTION TO ACCEPT RESOLUTION 2007-3.

VOICE VOTE: KARLYN GRANT, JEFF GLUECK, BETTS JACKSON, JOHN FREEMAN, AND KATHY HARVEY ALL IN FAVOR.

MOTION CARRIED.

E. Resolution 2007-4; A resolution for the treasurer's salary for FY 07-08

MOTION TO ACCEPT RESOLUTION 2007-4.

VOICE VOTE: KARLYN GRANT, JEFF GLUECK, BETTS

JACKSON, JOHN FREEMAN, AND KATHY HARVEY ALL IN FAVOR.

MOTION CARRIED.

XI. Next Meeting's Date and Time: June 4, 2007, 7:00 PM

XII. Adjournment

Mayor Harvey reported that the Planning Commission had identified potential development property south of Odessa as an "area of concern." She described the proposed traffic plan for Spring Oaks, a 119 lot development which would enter and exit on Southbound Route 13, stating that she had sent an objection because of the traffic impact on the Town of Odessa. Evergreen Farms development also objects to the proposal and has submitted a petition, copies of which are available for anyone wishing to participate.

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN: THAT MAYOR HARVEY SIGN AND SEND THE PETITION ON BEHALF OF MAYOR AND COUNCIL.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

Action: Mayor Harvey will sign the petition. Secretary Jessica Norton will make copies available at the Town Office.

Resident Jonna Yetter expressed an opinion regarding the property located at 609 Main Street. She will communicate with the Historic Commission.

MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: THAT THE MEETING BE ADJOURNED.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

The meeting adjourned at 8:00 PM.

Minutes Approved: _____